

**The Executive Board Meeting  
Of The Portland Chapter**

**Of the Links, Incorporated**

**May 4, 2022  
By Zoom**

The Executive Board Meeting of the Portland (OR) Chapter of The Links, Incorporated met by Zoom on May 4, 2022. President, Kimberly Matier presided and Secretary, Link Sylvia Welch was present. The meeting began at 6:08 PM and was adjourned at 7:35 PM.

**Links on the call:** President, Kimberly Matier, Barbara Ward, Rochelle Hunter-James, Linda Harris, Maria Jackson, Karin Edwards, Maiya Griffin-Stevenson, Margie Cooper Stanton, Krishna Walker, Sylvia Welch

**Linkspiration** – Link Sylvia – read her poem “Life’s Like That”.

**Business Agenda –**

Approval of the March 30, 2022 Executive Board Meeting – Approved with the following correction: Link Rochelle Hunter-James collects dues rather than Link Karin as is stated incorrectly.

**Electronic Vouchers** – Link Maria – Link Maria reviewed and explained the new voucher process (needed to meet audit and procedural standards). It will be presented at the May Chapter meeting. There will be a test run-through before the meeting to perfect it. Also, a reminder will automatically be sent after 3 days to alert those involved in the process to check their email and to respond.

**National Assembly** – President Kimberly Matier and Vice President for Membership, Link Karin will attend the 2022 National Assembly as our Delegate and Alternate, respectively. President Kimberly is allotted \$2500 and Link Karin is allotted \$1500. We will look for line items to use in order to help Link Karin with expenses. The Assembly is virtual and in-person. However, virtual for everything else is still the order of the day until the new Administration comes in and makes a decision on whether we can meet in person or whether all events and meetings remain virtual.

**Department of Revenue** – President Kimberly is still waiting to meet with the person from the Department of Revenue. President Kimberly wants to have Link Krishna in the meeting as well.

**Work Agenda –**

Membership Updates/Report – There are concerns about one candidate and her ability to commit time to Link business and activities. Advice from Area will be sought for options.

**Electronic payments** – Re: Nike Donation – Link Natalie is still working on the issue.

**Audit Report Update** – Link Maiya Will report

**Program Report** – Link Linda – May 11, 2022 is the date of the closing ceremony for students. 5 students will be awarded perfect attendance certificates. All will be awarded certificates for Experiential Learning

**Candidates for National Office will be reviewed.**

**Note:** We still need to induct Link Kimberly Mack Ireland as Treasurer.

Sylvia Welch, Secretary,  
The Portland (OR) Chapter  
Of The Links, Incorporated