

The Portland Chapter of The Links, Incorporated
Executive Board Meeting
December 1, 2021
By Zoom

The Executive Board Meeting of The Portland Chapter of The Links, Incorporated met on December 1, 2021 by Zoom. President, Kimberly Matier presided and Secretary Sylvia Welch was present along with Links Linda Harris, Serena Ashley, Margie Cooper Stanton, Karin Edwards, LaKecia Gunter. **The Meeting began at 6:06 PM and adjourned at: 7:20 PM**

Quorum: Yes

Minutes of the November 3, 2021 meeting will be sent out for comment.

President's Update – National has not lifted its COVID – 19 restrictions and that will have a bearing on fundraising strategies; Link Linda will report at the Chapter meeting on the Founder's Day virtual event.

Membership – Friendship activity (Friday, December 3, 2021). Link LaKecia stated that to date, 8 – 11 Links will attend and invitations were sent to our candidates.

POD next steps PODs were asked to get together before our December meeting. We would like to see the PODs meet every other month or as often as they can.

Link Rosemarie has moved and the transfer request is due today. An email will be sent to advise her of the deadline. If missed, she will have to be reinstated and pay the \$500 fee; Link Stephanie Montgomery was advised she could apply for affiliate status; Link Kelly Michael has requested an emergency leave of absence for one year to be effective January 1, 2022.

Motion

Link Karin moved and it was seconded that we accept Link Kelly's emergency leave of absence for the reasons stated and to begin January 1, 2022 for one year. The vote was confirmed by President Kimberly Matier. It was unanimous. Motion carried. A replacement is needed. Link Kelly will let her committee know she's taking an emergency leave and perhaps her duties can be doled out to the committee. A solution is being looked into.

"State of the Chapter" discussed. Leadership training will be embedded in Chapter meetings in order to build capacity and to have a succession strategy plan.

Pictures of the Chapter at our last fundraiser were sent on request as was a picture of Portland Links at "Get out the vote".

Fundraising – Looking at and calling venues: Venues don't have the staff to do everything necessary. Some will need us to set up or tear down settings or bring in food. Others have limits

on how many people can attend which may affect how much we raise. We don't know if National will continue the ban on in-person gatherings after December 31st or not. We have to plan for a virtual fundraiser as well. WHY Race is also a way to raise money for scholarships and is being considered additionally. The WHY Race theme is "Hidden Figures".

Ethics – 8 Portland Links did not attend the Ethics webinar trainings. The "report card" and the certification of attendance was submitted. We were asked for suggestions regarding what went wrong. It seems the changes to this endeavor did not go smoothly and issues are being addressed.

Program – Link Linda still needs input from the facets under the Umbrella Project to report with their Service Delivery Models to help build a budget. The Service Delivery Models are needed by January 2022 in order to be submitted on time; H.E.R. is the theme and will be used by each Facet; Link Linda will attend a meeting to see how we can help and incorporate STEM students in the programming.

Healthy Birth Initiative: to give gift baskets to children. Link Linda will look into writing a grant. The Chapter's President would have to approve and sign off on it.

Health and Human Services (HHS) – December 9, 2021 broadcast via Zoom regarding HIV/AIDs. Length of time: 90 minutes.

Sylvia Welch, Secretary
December 1, 2021