

PORTLAND CHAPTER - THE LINKS, INCORPORATED

2019 - 2020 BUDGET

MAY 1, 2019 - APRIL 30, 2020

					2018 -2019		2019-2020		
					BUDGET		BUDGET		
	BALANCE BROUGHT FORWARD								
	Checking Accounts (US Bank - \$2,526.17; Unitus - \$13,898.59)				\$18,675.90		\$16,424.76		
	Money Market Account - Unitus (\$16,364.12 + Share Account - \$5.00)				\$19,383.89		\$16,369.12		
			TOTAL BALANCE BROUGHT FORWARD		\$38,059.79		\$32,793.88		
									Revenue
	REVENUE								Received
10	National Dues & Assessments/2020-2021 (\$285.00 x 22)				\$5,700.00		\$6,270.00		
15	Local Chapter Dues/2020-2021; incl. \$40.00 workshop fee \$290.00 x 22)				\$5,800.00		\$6,380.00		
20	Proposed New Member Fees / (\$1,132.00 x 1)				\$1,132.00		\$1,132.00		
25	Assessment/2021 WA Conference Host						TBD		
30	Ticket Reimbursements from Link Members								
40	National Alumnae Fees/2020-2021 (\$15.00 x 8)				\$105.00		\$120.00		
45	Local Chapter Alumnae Fees/2020-2021(\$10.00 x 8)				\$70.00		\$80.00		
50	Workshop Fees, Alumnae/2020-2021				TBD		TBD		
60	Awards/Links Foundation/HHS/STY				TBD		TBD		*\$1,000.00
65	Donations & Contributions				TBD		TBD		\$85.00
70	Checking Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD		\$1.65
75	Money Market Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD		\$8.26
80	Fundraisers				TBD		TBD		\$200.00
85	Other Revenue (Barbara Leonard Memorial Scholarship Fund)				TBD		TBD		
86	Special Events				TBD		TBD		
90	Members 2020-2021 Dues, including late fee (Prepay)				TBD		TBD		
95	Links Foundation STEM, 2013 sub-grant (to be used by 11-30-13)				\$0.00				
96	Links Foundation/W.G. Kellogg Foundation Grant/STEAM				\$0.00				
97	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation				\$0.00				
99	WREF Fundraiser Reimbursement				\$8,000.00		\$17,000.00		
			Total Receipts		\$20,807.00		\$30,982.00		
			TOTAL RECEIPTS & BALANCE BROUGHT FORWARD		\$58,866.79		\$63,775.88		
	*2019 WA STY/STEM Award \$1,000.00								
									9/12/2019
	Revenue/Expenses updated August 1, 2019 - August 31, 2019								Adopted 01/12/19

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	EXPENSES				2018-2019		2019-2020	Spent YTD	Balance
100	Dues & Assessments								
110	National Dues & Assessments/2020-2021 (\$195.00 x 22)				\$3,900.00		\$4,290.00		
120	National Grant-in-Aid/2020-2021 (\$45.00 x 22)				\$900.00		\$990.00		
130	Links Foundation Dues/2020-2021 (\$40.00 x 22)				\$800.00		\$880.00		
140	New Member Fees/National, 2020 (\$742.00 x 1)				\$742.00		\$742.00		
150	Western Area Conference or National Assembly, Delegate				\$1,400.00		\$2,500.00	\$1,862.15	\$637.85
160	Western Area Conference or National Assembly, Alternate				\$1,000.00		\$1,500.00	\$1,500.00	\$0.00
165	Western Area Leadership Summit Representative				\$500.00		\$0.00		
170	National Bonding Insurance				\$660.00		\$500.00	\$500.00	\$0.00
175	National Liability Insurance/2020-2021 (\$5.00 x 22)				\$100.00		\$110.00		
180	National Alumnae Fees/2020-2021 (\$15.00 x 8)				\$105.00		\$120.00		
185	National / Area Publications				<u>\$200.00</u>		<u>\$200.00</u>		
			Total Dues & Assessments		\$10,307.00		\$11,832.00		
200	Programs (Includes Postage, Copies, Printing)								
210	The Arts				\$1,650.00		\$1,650.00	\$400.00	\$1,250.00
220	Services to Youth				\$3,000.00		\$3,000.00		
225	Save for Future Use								
230	National Trends & Services				\$700.00		\$425.00		
235	Health & Human Services				\$600.00		\$525.00	\$75.50	\$449.50
240	International Trends & Services				\$800.00		\$800.00		
245	Health & Human Services (Balance \$300, NOBEL)								
250	STY/STEM, 2013/Links Foundation/Restricted								
260	Annual Program Facet Report				<u>\$25.00</u>		<u>\$0.00</u>		
			Total Programs & Projects		\$6,775.00		\$6,400.00		
300	Charitable Contributions								
310	Community Solicitations, Ads, Activities, etc.				\$400.00		\$400.00		
320	Other Charitable Contributions				<u>\$0.00</u>		<u>\$0.00</u>		
			Total Charitable Contributions		\$400.00		\$400.00		
500	Organizational Memberships								
510	Local Organizational Memberships				<u>\$150.00</u>		<u>\$0.00</u>		
			Total Organizational Memberships		\$150.00		\$0.00		
									9/12/2019
									Adopted 01/12/19

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	EXPENSES				2018-2019	2019-2020	Spent YTD	Balance
600	Chapter Officers' Expenses (Includes Postage, Copies, Printing)							
610	President				\$150.00	\$150.00		
620	Vice President				\$50.00	\$50.00		
630	Recording Secretary				\$150.00	\$50.00		
640	Corresponding Secretary				\$25.00	\$125.00		
650	Financial Secretary				\$100.00	\$50.00		
660	Treasurer				\$125.00	\$125.00		
670	Historian / Archivist				\$700.00	\$800.00		
680	Journalist / Publicity Officer				\$200.00	\$300.00		
690	Protocol Officer				\$200.00	\$300.00		
695	Parliamentarian				\$25.00	\$25.00		
			Total Chapter Officers' Expenses		\$1,725.00	\$1,975.00		
700	Chapter Committees' Expenses (Includes Postage, Copies, Printing)							
710	Courtesy				\$400.00	\$400.00		
720	Membership				\$800.00	\$1,500.00		
725	New Member Orientation / Induction				\$500.00	\$1,000.00	\$163.93	\$836.07
730	Yearbook				\$100.00	\$0.00		
735	Committee Procedures Manual				\$25.00	\$0.00		
740	Scholarship (moved to L.I. 990)				\$400.00	\$0.00		
750	Founder's Day Observation				\$75.00	\$100.00		
760	Social				\$325.00	\$500.00		
770	Bylaws				\$50.00	\$50.00		
775	Audit/Internal				\$50.00	\$50.00		
780	Fund Development / Grants				\$500.00	\$0.00		
790	Technology, Chapter				\$270.00	\$475.00	\$17.95	\$457.05
795	Ethics				\$25.00	\$25.00		
796	Strategic Planning				\$50.00	\$50.00		
			Total Chapter Committees' Expenses		\$3,570.00	\$4,150.00		
								9/12/2019
								Adopted 01/12/19

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	EXPENSES				2018-2019		2019-2020		
800	Miscellaneous Chapter Expenses							Spent YTD	Balance
810	Hold for future use				\$0.00		\$0.00		
820	Liability Insurance				\$400.00		\$400.00		
830	Stationery & Other Office Supplies				\$300.00		\$300.00		
840	Accounting Services / Oregon Dept. of Justice / Bank Fees				\$750.00		\$750.00	\$695.00	\$55.00
845	Accounting Services / External Audit						\$3,500.00		
850	Post Office Box Rental				\$200.00		\$225.00		
860	Workshop/2020-2021 (\$40.00 x 22)				\$800.00		\$880.00	\$839.79	\$40.21
865	Workshop - Alumnae				TBD		TBD		
870	Storage Rental				\$1,400.00		\$1,500.00	\$375.00	\$1,125.00
890	Other Miscellaneous Expenses				TBD		TBD		
			Total Miscellaneous Expenses		\$3,850.00		\$7,555.00		
900	Restricted Funds - General								
920	Memorial Fund				\$1,800.00		\$1,800.00		
930	Local Chapter Dues/2020-2021 (\$290.00 x 22)				\$5,800.00		\$6,380.00		
940	Barbara Leonard Memorial Scholarship Fund				\$0.00		\$0.00		
960	Special Events/60th Anniversary				\$0.00		\$0.00		
980	Hold for future use				TBD		TBD		
985	Fundraisers (Scholarships & Program) - Seed Money				\$9,000.00		\$9,000.00		
990	Scholarship Awards				\$10,000.00		\$9,000.00	\$2,000.00	\$7,000.00
995	Reserved (unspecified savings)				\$3,036.00		\$3,036.00		
			Total Restricted Funds - General		\$29,636.00		\$29,216.00		
1000	Restricted Funds - Grants								
1010	Services to Youth/W.G. Kellogg Foundation Grant/2015-2016				\$0.00		\$0.00		
1020	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation 2015-2016				\$0.00		\$0.00		
1030	Health & Human Services- includes HIV/AIDS Project & NOBEL				\$1,550.00		\$1,500.00		
1040	ITS/Local Haitian Five-Year Initiative				\$111.00		\$104.00		
1050	Services to Youth/WA NSBE Jr. Grant/2017 - 2019				\$250.00		\$550.00		
					\$1,911.00		\$2,204.00		
1100	Contingency				\$542.00		\$43.88		
			TOTAL EXPENSES		\$58,866.79		\$63,775.88		
									9/12/2019
									Adopted 01/12/19