

PORTLAND CHAPTER - THE LINKS, INCORPORATED

2018 - 2019 BUDGET

MAY 1, 2018 - APRIL 30, 2019

					2017-2018		2018 -2019		
					BUDGET		BUDGET		
	<b>BALANCE BROUGHT FORWARD</b>								
	Checking Accounts (US Bank - \$4,669.33; Unitus - \$14,006.57)				\$17,478.81		\$18,675.90		
	Money Market Account - Unitus (\$19,378.89 + Share Account - \$5.00)				\$19,464.60		\$19,383.89		
	<b>TOTAL BALANCE BROUGHT FORWARD</b>				<b>\$36,843.41</b>		<b>\$38,059.79</b>		
								<b>Revenue</b>	
	<b>REVENUE</b>							<b>Received</b>	
10	National Dues & Assessments/2019-2020 (\$285.00 x 20)				\$5,985.00		\$5,700.00		
15	Local Chapter Dues/2019-2020; incl. \$40.00 workshop fee (\$290.00 x 20)				\$6,090.00		\$5,800.00		
20	Proposed New Member Fees / (\$1,132.00 x 1)				\$1,132.00		\$1,132.00	\$4,620.00	
25	Assessment in lieu of 2014 Fundra				\$0.00		\$0.00		
30	Ticket Reimbursements from Link Members								
40	National Alumnae Fees/2019-2020 (\$15.00 x 7)				\$75.00		\$105.00	\$155.00	
45	Local Chapter Alumnae Fees/2019-2020 (\$10.00 x 7)				\$50.00		\$70.00	\$45.00	
50	Workshop Fees, Alumnae/2019-2020				TBD		TBD		
60	Awards/Links Foundation Health & Human Services Legacy Award				TBD		TBD		
65	Donations & Contributions				TBD		TBD	***\$750.00	
70	Checking Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD	\$6.52	
75	Money Market Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD	\$20.16	
80	Fundraisers				TBD		TBD	*\$100.00	*\$5,900.00
85	Other Revenue (Barbara Leonard Memorial Scholarship Fund)				TBD		TBD		
86	Special Events				TBD		TBD	***\$138.00	
90	Members 2019-2020 Dues, including late fee (Prepay)				TBD		TBD	****\$13,299.53	
95	Links Foundation STEM, 2013 sub-grant (to be used by 11-30-13)				\$0.00		\$0.00		\$550.00
96	Links Foundation/W.G. Kellogg Foundation Grant/STEAM				\$0.00		\$0.00		
97	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation				\$0.00		\$0.00		
99	WREF Fundraiser Reimbursement				\$8,000.00		\$8,000.00	\$14,865.58	
	<b>Total Receipts</b>				<b>\$21,332.00</b>		<b>\$20,807.00</b>		
	<b>TOTAL RECEIPTS &amp; BALANCE BROUGHT FORWARD</b>				<b>\$58,175.41</b>		<b>\$58,866.79</b>		
	*2018 Clutch the Future Cash Box Money Returned								*\$5,900.00 for 2019 Gala venue deposit refunded
	**Includes \$100 Refund for Balm of Gilead Poetry Stipend/\$38 collected for National President's Gift								
	***Auction for Chapter Operations								
	*** Includes Donations for Haiti (\$250.00)								****Reimbursed \$865.00 to New Platinum Member and Member on Leave
	11-1-18 Transfer of \$3,036.00 from Money Market Account to Checking Account								4/10/2019
	<b>Revenue/Expenses updated March 1, 2019 - March 31, 2019</b>								Adopted: 12/09/17

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	EXPENSES				2017-2018		2018-2019		
<b>100</b>	<b>Dues &amp; Assessments</b>							<b>Spent YTD</b>	<b>Balance</b>
110	National Dues & Assessments/2019-2020 (\$195.00 x 20)				\$4,095.00		\$3,900.00	\$4,290.00	(\$390.00)
120	National Grant-in-Aid/2019-2020 (\$45.00 x 20)				\$945.00		\$900.00	\$1,188.00	(\$288.00)
130	Links Foundation Dues/2019-2020 (\$40.00 x 20)				\$840.00		\$800.00	\$880.00	(\$80.00)
140	New Member Fees/National, 2019 (\$742.00 x 1)				\$742.00		\$742.00		
150	Western Area Conference or National Assembly, Delegate				\$1,400.00		\$1,400.00	\$1,400.00	\$0.00
160	Western Area Conference or National Assembly, Alternate				\$1,000.00		\$1,000.00	\$1,000.00	\$0.00
165	Western Area Leadership Summit Representative				\$0.00		\$500.00	\$500.00	\$0.00
170	National Bonding Insurance				\$660.00		\$660.00	\$450.00	\$210.00
175	National Liability Insurance/2019-2020 (\$5.00 x 20)				\$105.00		\$100.00	\$110.00	(\$10.00)
180	National Alumnae Fees/2019-2020 (\$15.00 x 7)				\$70.00		\$105.00	\$120.00	(\$15.00)
185	National / Area Publications				<u>\$200.00</u>		<u>\$200.00</u>		
			<b>Total Dues &amp; Assessments</b>		<b>\$10,062.00</b>		<b>\$10,307.00</b>		
<b>200</b>	<b>Programs (Includes Postage, Copies, Printing)</b>								
210	The Arts				\$1,200.00		\$1,650.00		
220	Services to Youth				\$3,500.00		\$3,000.00		
225	Save for Future Use								
230	National Trends & Services				\$400.00		\$700.00	\$150.00	\$550.00
235	Health & Human Services				\$500.00		\$600.00	\$175.00	\$425.00
240	International Trends & Services				\$400.00		\$800.00		
245	Health & Human Services (Balance \$300, NOBEL)								
250	STY/STEM, 2013/Links Foundation/Restricted								
260	Annual Program Facet Report				<u>\$25.00</u>		<u>\$25.00</u>		
			<b>Total Programs &amp; Projects</b>		<b>\$6,025.00</b>		<b>\$6,775.00</b>		
<b>300</b>	<b>Charitable Contributions</b>								
310	Community Solicitations, Ads, Activities, etc.				\$400.00		\$400.00	\$200.00	\$200.00
320	Other Charitable Contributions				<u>\$0.00</u>		<u>\$0.00</u>		
			<b>Total Charitable Contributions</b>		<b>\$400.00</b>		<b>\$400.00</b>		
<b>500</b>	<b>Organizational Memberships</b>								
510	Local Organizational Memberships				<u>\$150.00</u>		<u>\$150.00</u>		
			<b>Total Organizational Memberships</b>		<b>\$150.00</b>		<b>\$150.00</b>		
									4/10/2019

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	EXPENSES				2017-2018		2018-2019	Spent YTD	Balance
<b>600</b>	<b>Chapter Officers' Expenses (Includes Postage, Copies, Printing)</b>								
610	President				\$150.00		\$150.00		
620	Vice President				\$50.00		\$50.00		
630	Recording Secretary				\$150.00		\$150.00		
640	Corresponding Secretary				\$25.00		\$25.00		
650	Financial Secretary				\$100.00		\$100.00		
660	Treasurer				\$125.00		\$125.00	-	
670	Historian / Archivist				\$400.00		\$700.00		
680	Journalist / Publicity Officer				\$200.00		\$200.00	\$125.48	\$74.52
690	Protocol Officer				\$200.00		\$200.00		
695	Parliamentarian				\$25.00		\$25.00		
				<b>Total Chapter Officers' Expenses</b>	<b>\$1,425.00</b>		<b>\$1,725.00</b>		
<b>700</b>	<b>Chapter Committees' Expenses (Includes Postage, Copies, Printing)</b>								
710	Courtesy				\$400.00		\$400.00	\$60.00	\$340.00
720	Membership				\$400.00		\$800.00	\$375.92	\$424.08
725	New Member Orientation / Induction				\$500.00		\$500.00		
730	Yearbook				\$100.00		\$100.00		
735	Committee Procedures Manual				\$25.00		\$25.00		
740	Scholarship				\$400.00		\$400.00	\$582.00	(\$182.00)
750	Founder's Day Observation				\$75.00		\$75.00		
760	Social				\$200.00		\$325.00		
770	Bylaws				\$50.00		\$50.00		
775	Audit				\$100.00		\$50.00		
780	Fund Development / Grants				\$500.00		\$500.00		
790	Technology, Chapter				\$200.00		\$270.00	\$281.41	(\$11.41)
795	Ethics				\$25.00		\$25.00		
796	Strategic Planning				\$50.00		\$50.00		
				<b>Total Chapter Committees' Expenses</b>	<b>\$3,025.00</b>		<b>\$3,570.00</b>		
									4/10/2019

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	EXPENSES				2017-2018		2018-2019	Spent YTD	Balance
<b>800</b>	<b>Miscellaneous Chapter Expenses</b>								
810	Hold for future use				\$0.00				
820	Liability Insurance				\$400.00		\$400.00	\$321.00	\$79.00
830	Stationery & Other Office Supplies				\$300.00		\$300.00		
840	Accounting Services / Oregon Dept. of Justice / Bank Fees				\$700.00		\$750.00	\$680.50	\$69.50
850	Post Office Box Rental				\$175.00		\$200.00	\$214.00	(\$14.00)
860	Workshop/2019-2020 (\$40.00 x 20)				\$840.00		\$800.00	\$520.96	\$279.04
865	Workshop - Alumnae				TBD		TBD		
870	Storage Rental				\$1,000.00		\$1,400.00	\$625.00	\$775.00
880	Save for Future Use								
890	Other Miscellaneous Expenses				TBD		TBD		
			<b>Total Miscellaneous Expenses</b>		<b>\$3,415.00</b>		<b>\$3,850.00</b>		
<b>900</b>	<b>Restricted Funds - General</b>								
920	Memorial Fund				\$1,800.00		\$1,800.00		
930	Local Chapter Dues/2019-2020 (\$290.00 x 20)				\$6,090.00		\$5,800.00		
940	Barbara Leonard Memorial Scholarship Fund				\$1,635.00		\$0.00		
960	Special Events/60th Anniversary				\$1,000.00		\$0.00		
980	Scholarships & Programs Fundraisers				TBD		TBD		
985	Scholarships & Programs Fundraisers - Seed Money				\$9,000.00		\$9,000.00	\$11,221.00	(\$2,221.00)
990	Scholarships				\$8,188.50		\$10,000.00	\$9,000.00	\$1,000.00
995	Reserved (unspecified savings)				\$3,036.00		\$3,036.00		
996	Program Reserves for 2012 -2013				\$0.00		\$0.00		
			<b>Total Restricted Funds - General</b>		<b>\$30,749.50</b>		<b>\$29,636.00</b>		
<b>1000</b>	<b>Restricted Funds - Grants</b>								
1010	Services to Youth/W.G. Kellogg Foundation Grant/2015-2016				\$0.00		\$0.00		
1020	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation 2015-2016				\$0.00		\$0.00		
1030	Health & Human Services- includes HIV/AIDS Project & NOBEL				\$1,550.00		\$1,550.00	\$375.00	\$1,175.00
1040	ITS/Local Haitian Five-Year Initiative						\$111.00		
1050	Services to Youth/WA NSBE Jr. Grant/2017						\$250.00	\$32.75	\$217.25
					<b>\$1,550.00</b>		<b>\$1,911.00</b>		
<b>1100</b>	<b>Contingency</b>				<b>\$1,373.91</b>		<b>\$542.00</b>		
			<b>TOTAL EXPENSES</b>		<b>\$58,175.41</b>		<b>\$58,866.79</b>		
									4/10/2019