

PORTLAND CHAPTER - THE LINKS, INCORPORATED

2018 - 2019 BUDGET

MAY 1, 2018 - APRIL 30, 2019

					2017-2018		2018 -2019		
					BUDGET		BUDGET		
	BALANCE BROUGHT FORWARD								
	Checking Accounts (US Bank - \$4,669.33; Unitus - \$14,006.57)				\$17,478.81		\$18,675.90		
	Money Market Account - Unitus (\$19,378.89 + Share Account - \$5.00)				\$19,464.60		\$19,383.89		
	TOTAL BALANCE BROUGHT FORWARD				\$36,843.41		\$38,059.79		
									Revenue
	REVENUE								Received
10	National Dues & Assessments/2019-2020 (\$285.00 x 20)				\$5,985.00		\$5,700.00		
15	Local Chapter Dues/2019-2020; incl. \$40.00 workshop fee (\$290.00 x 20)				\$6,090.00		\$5,800.00		
20	Proposed New Member Fees / (\$1,132.00 x 1)				\$1,132.00		\$1,132.00		\$1,140.00
25	Assessment in lieu of 2014 Fundra				\$0.00		\$0.00		
30	Ticket Reimbursements from Link Members								
40	National Alumnae Fees/2019-2020 (\$15.00 x 7)				\$75.00		\$105.00		
45	Local Chapter Alumnae Fees/2019-2020 (\$10.00 x 7)				\$50.00		\$70.00		
50	Workshop Fees, Alumnae/2019-2020				TBD		TBD		
60	Awards/Links Foundation Health & Human Services Legacy Award				TBD		TBD		
65	Donations & Contributions				TBD		TBD		***\$750.00
70	Checking Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD		\$4.41
75	Money Market Account Interest (US Bank & Unitus Community Credit Union)				TBD		TBD		\$14.12
80	Fundraisers				TBD		TBD		*\$100.00 *\$5,900.00
85	Other Revenue (Barbara Leonard Memorial Scholarship Fund)				TBD		TBD		
86	Special Events				TBD		TBD		**\$138.00
90	Members 2019-2020 Dues, including late fee (Prepay)				TBD		TBD		\$1,875.35
95	Links Foundation STEM, 2013 sub-grant (to be used by 11-30-13)				\$0.00		\$0.00		\$550.00
96	Links Foundation/W.G. Kellogg Foundation Grant/STEAM				\$0.00		\$0.00		
97	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation				\$0.00		\$0.00		
99	WREF Fundraiser Reimbursement				\$8,000.00		\$8,000.00		\$14,865.58
	Total Receipts				\$21,332.00		\$20,807.00		
	TOTAL RECEIPTS & BALANCE BROUGHT FORWARD				\$58,175.41		\$58,866.79		
	*2018 Clutch the Future Cash Box Money Returned								*\$5,900.00 for 2019 Gala venue deposit refunded
	**Includes \$100 Refund for Balm of Gilead Poetry Stipend/\$38 collected for National President's Gift								
	***Auction for Chapter Operations								
	*** Includes Donations for Haiti (\$250.00)								
	11-1-18 Transfer of \$3,036.00 from Money Market Account to Checking Account								1/10/2019
	Revenue/Expenses updated December 1, 2018 - December 31, 2018								Adopted: 12/09/17

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	EXPENSES				2017-2018		2018-2019	Spent YTD	Balance
100	Dues & Assessments								
110	National Dues & Assessments/2019-2020 (\$195.00 x 20)				\$4,095.00		\$3,900.00		
120	National Grant-in-Aid/2019-2020 (\$45.00 x 20)				\$945.00		\$900.00		
130	Links Foundation Dues/2019-2020 (\$40.00 x 20)				\$840.00		\$800.00		
140	New Member Fees/National, 2019 (\$742.00 x 1)				\$742.00		\$742.00		
150	Western Area Conference or National Assembly, Delegate				\$1,400.00		\$1,400.00		
160	Western Area Conference or National Assembly, Alternate				\$1,000.00		\$1,000.00		
165	Western Area Leadership Summit Representative				\$0.00		\$500.00	\$500.00	\$0.00
170	National Bonding Insurance				\$660.00		\$660.00	\$450.00	\$210.00
175	National Liability Insurance/2019-2020 (\$5.00 x 20)				\$105.00		\$100.00		
180	National Alumnae Fees/2019-2020 (\$15.00 x 7)				\$70.00		\$105.00		
185	National / Area Publications				<u>\$200.00</u>		<u>\$200.00</u>		
			Total Dues & Assessments		\$10,062.00		\$10,307.00		
200	Programs (Includes Postage, Copies, Printing)								
210	The Arts				\$1,200.00		\$1,650.00		
220	Services to Youth				\$3,500.00		\$3,000.00		
225	Save for Future Use								
230	National Trends & Services				\$400.00		\$700.00	\$150.00	\$550.00
235	Health & Human Services				\$500.00		\$600.00	\$175.00	\$425.00
240	International Trends & Services				\$400.00		\$800.00		
245	Health & Human Services (Balance \$300, NOBEL)								
250	STY/STEM, 2013/Links Foundation/Restricted								
260	Annual Program Facet Report				<u>\$25.00</u>		<u>\$25.00</u>		
			Total Programs & Projects		\$6,025.00		\$6,775.00		
300	Charitable Contributions								
310	Community Solicitations, Ads, Activities, etc.				\$400.00		\$400.00	\$50.00	\$350.00
320	Other Charitable Contributions				<u>\$0.00</u>		<u>\$0.00</u>		
			Total Charitable Contributions		\$400.00		\$400.00		
500	Organizational Memberships								
510	Local Organizational Memberships				<u>\$150.00</u>		<u>\$150.00</u>		
			Total Organizational Memberships		\$150.00		\$150.00		
									1/10/2019

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	EXPENSES				2017-2018		2018-2019	Spent YTD	Balance
600	Chapter Officers' Expenses (Includes Postage, Copies, Printing)								
610	President				\$150.00		\$150.00		
620	Vice President				\$50.00		\$50.00		
630	Recording Secretary				\$150.00		\$150.00		
640	Corresponding Secretary				\$25.00		\$25.00		
650	Financial Secretary				\$100.00		\$100.00		
660	Treasurer				\$125.00		\$125.00	-	
670	Historian / Archivist				\$400.00		\$700.00		
680	Journalist / Publicity Officer				\$200.00		\$200.00	\$125.48	\$74.52
690	Protocol Officer				\$200.00		\$200.00		
695	Parliamentarian				\$25.00		\$25.00		
		Total Chapter Officers' Expenses			\$1,425.00		\$1,725.00		
700	Chapter Committees' Expenses (Includes Postage, Copies, Printing)								
710	Courtesy				\$400.00		\$400.00	\$60.00	\$340.00
720	Membership				\$400.00		\$800.00	\$375.92	\$424.08
725	New Member Orientation / Induction				\$500.00		\$500.00		
730	Yearbook				\$100.00		\$100.00		
735	Committee Procedures Manual				\$25.00		\$25.00		
740	Scholarship				\$400.00		\$400.00	\$582.00	
750	Founder's Day Observation				\$75.00		\$75.00		
760	Social				\$200.00		\$325.00		
770	Bylaws				\$50.00		\$50.00		
775	Audit				\$100.00		\$50.00		
780	Fund Development / Grants				\$500.00		\$500.00		
790	Technology, Chapter				\$200.00		\$270.00	\$215.46	\$54.54
795	Ethics				\$25.00		\$25.00		
796	Strategic Planning				\$50.00		\$50.00		
		Total Chapter Committees' Expenses			\$3,025.00		\$3,570.00		
									1/10/2019

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800	Miscellaneous Chapter Expenses								
810	Hold for future use				\$0.00				
820	Liability Insurance				\$400.00		\$400.00	\$321.00	\$79.00
830	Stationery & Other Office Supplies				\$300.00		\$300.00		
840	Accounting Services / Oregon Dept. of Justice / Bank Fees				\$700.00		\$750.00	\$680.50	\$69.50
850	Post Office Box Rental				\$175.00		\$200.00	\$214.00	(\$14.00)
860	Workshop/2019-2020 (\$40.00 x 20)				\$840.00		\$800.00	\$520.96	\$279.04
865	Workshop - Alumnae				TBD		TBD		
870	Storage Rental				\$1,000.00		\$1,400.00	\$125.00	\$1,275.00
880	Save for Future Use								
890	Other Miscellaneous Expenses				TBD		TBD		
			Total Miscellaneous Expenses		\$3,415.00		\$3,850.00		
900	Restricted Funds - General								
920	Memorial Fund				\$1,800.00		\$1,800.00		
930	Local Chapter Dues/2019-2020 (\$290.00 x 20)				\$6,090.00		\$5,800.00		
940	Barbara Leonard Memorial Scholarship Fund				\$1,635.00		\$0.00		
960	Special Events/60th Anniversary				\$1,000.00		\$0.00		
980	Scholarships & Programs Fundraisers				TBD		TBD		
985	Scholarships & Programs Fundraisers - Seed Money				\$9,000.00		\$9,000.00	\$100.00	\$8,900.00
990	Scholarships				\$8,188.50		\$10,000.00	\$7,000.00	\$3,000.00
995	Reserved (unspecified savings)				\$3,036.00		\$3,036.00		
996	Program Reserves for 2012 -2013				\$0.00		\$0.00		
			Total Restricted Funds - General		\$30,749.50		\$29,636.00		
1000	Restricted Funds - Grants								
1010	Services to Youth/W.G. Kellogg Foundation Grant/2015-2016				\$0.00		\$0.00		
1020	Links Foundation/W.G. Kellogg Foundation Grant/Donor Cultivation 2015-2016				\$0.00		\$0.00		
1030	Health & Human Services- includes HIV/AIDS Project & NOBEL				<u>\$1,550.00</u>		<u>\$1,550.00</u>	\$100.00	\$1,450.00
1040	ITS/Local Haitian Five-Year Initiative						\$111.00		
1050	Services to Youth/WA NSBE Jr. Grant/2017						<u>\$250.00</u>	\$32.75	\$217.25
					\$1,550.00		\$1,911.00		
1100	Contingency				\$1,373.91		\$542.00		
			TOTAL EXPENSES		\$58,175.41		\$58,866.79		
									1/10/2019